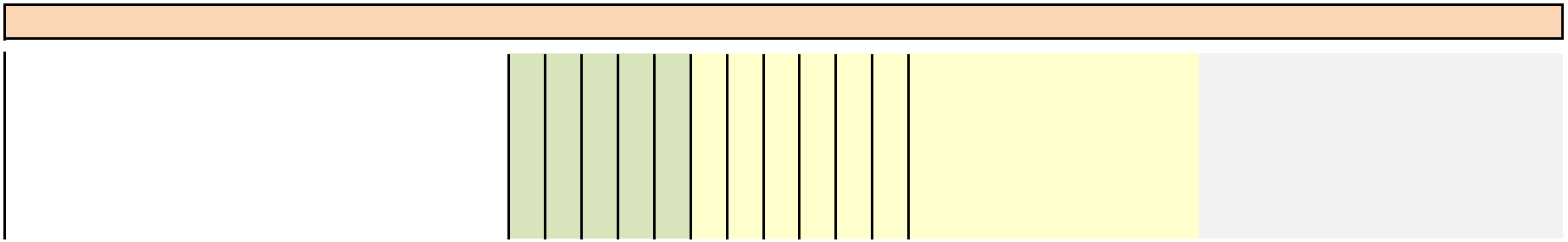

## VII. Close-Out of Award

| Responsibilities | PI | Unit Admin | Dept. Chair | HSGAO | Dean's Office | VP Research | VP Finance | OSP | OGA | GCA | ORCA | IACUC | IRB | IBC | Research Park | Tech Transfer | Attorney | Auditing | Purchasing | President | Academic Affairs | Health Sciences | Grad School Dean | Gov Relations | Human Resources | RRT | ROC/Grants Admin | Facilities Mgt | Payroll |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 16. Resolve issues related to late payment and problems with collection of awarded funds | | | | I | | | S | | P | P | | | | | | | | | | | | | | | | | | | |
| 17. Establish policies and procedures governing late payments and the removal of uncollectible costs | | | | | | | | | | P | | | | | | | | | | | | | | | | | | | |
| 18. Initiate late payment procedures, and work with the unit to remove these costs from the account in accordance with the uncollectible costs policy | | | | | | | | | | P | | | | | | | | | | | | | | | | | | | |
| 19. Determine/identify funding source for non-payment by the sponsor | P | | | | P | | | | | P | | | | | | | | | | | | | | | | | | | |
| 20. Delete or inactivate the account when award is completed | | | | I | | | | | I | P | | | | | | | | | | | | | | | | | | | |
| 21. For no cost extension situations or receipt of supplemental funds, update OSP and OGA databases, and notify OGA | P | | | P | | | | P | P | P | | | | | | | | | | | | | | | | | | | |
| 22. Relinquish the grant | | | | I | | | | | P | P | | | | | | | | | | | | | | | | | | | |