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** ENROLLMENT CERTIFICATIONS CANNOT BE FAXED **

U Identification Information

Full Name: _____
Middle Last

Previous Name (if applicable) _____ Day Phone _____

Student ID _____ Email Address _____

I Normal processing time is three to five days.

I If just prior to, during, or immediately following registration, processing may take up to two weeks.

I It is the student's responsibility to report any status changes made after the initial date of request.

V Reason for Request

Enrollment Verification

Loan Deferment (Current Term All Terms)

Insurance (Current Term All Terms)

Insurance Company: _____

Policy/Group #: _____

Subscriber: _____

Good Student Discount (Requires 3.0 GPA or better)

Military ID (Anticipated Graduation Term: _____)

Other (Please Explain)

Verification of USA Degree

Pending (Student has applied for graduation but the USA degree has not been awarded.)

Early Degree Verification of Completion (Prior to the official awarding of the degree, the student has met all degree requirements, which will be verified by the Registrar's Office. A message will be included regarding completion. The awarded degree will be posted at the end of the semester.)

W Delivery Instructions / Information

Mail Pick Up (Photo ID Required)

Name: _____

Address: _____

City: _____

State/Province: _____ Zip/Postal Code: _____

Country/Nation: _____

X Signature (Required)

Signature: _____ Date: _____

MM/DD/YYYY

Office of the Registrar
390 6 W X G H Q W C I R C L S U N H 100
Mobile, Alabama 36688-0002
Telephone: (251) 460-6251
Fax: (251) 460-7738
Email: registrar@southalabama.edu
http://www.southalabama.edu/registrar

Date: _____
