College of Nursing Promotion to Senior Instructor
Statement of Procedures and

for review at the college/school level where they must be clearly indicated in an extra section of the

Instructor and outlining the criteria for promotion to Senior Instructor. The letter
should also include a list of the materials submitted to the Department Chair. The candidate
should indicate whether or not he/she was assigned any advising duties.

Curriculum Vitae.

The candidate must supply a copy of her/his curriculum vitae usingii ( )]T80 Td( )TjEMC w̄ 2.432 0 T ey9Tc 0 Tw

service is professional or non- professional, and if any offices are held.

Teaching
A. List of Undergraduate and Graduate Courses taught at USA, number of
   students enrolled in each course, and student evaluations for each course.
B. Academic Advising Assignments/Activities.
C. Supervision of Student Research, including theses, dissertations, and independent
   Research.
D. Guest Lecturer/Presentations.
   Other appropriate indicators of teaching effectiveness applicable to your field, such as: new
   courses or academic programs developed since last review; a list of course syllabi
   developed or substantially revised; a list of representative handouts, audio- visual materials,
   laboratory experiences/experiments, and/or curricular materials developed; innovative
   teaching methods devised, and a summary of student evaluations for all courses taught at
   USA, using both a narrative and graphs.

Research/Professional Development
A. Publications and Manuscripts Accepted for Publication
   (include full bibliographic citations, and identify if invited or refereed).
B. Manuscripts Submitted for Publication (include full bibliographic citations,
   and i...

Section 4. Recommendations

Recommendation reports signed by the Departmental Review Committee, Department Chair, College Review Committee, and the Dean are add

teaching and student advising, professional development, and service.

In the case of split decisions, the Department Promotion Committee recommendation must clearly represent both the majority and minority viewpo

Summary for Promotion to Senior