



**Dean's Administrative Council**  
**Minutes of Meeting**  
**October 28, 2019 at 9:30 a.m.**  
**Dean's Conference Room (3619)**

**Members Present:** Dr. Andi Kent, Dean; Dr. Andre Green, Associate Dean; Dr. John Kovaleski, Associate Dean; Dr. Susan Santoli, Chair of Leadership and Teacher Education;

Dr. Paige Vitulli, Chair of Integrative Studies; Dr. Ron Styron, President of the College Faculty Council

Dean Kent (CINS): CINS has one open full-time, tenure track position for an Assistant Professor of Clinical Mental Health Counseling. The position has been posted externally with 2 national resources and currently have approximately 15-17 applications. Dr. McDermott will convene the committee for review this week or next.

**b. Conversation with the Dean (AK):**

Dr. Kent provided an update to the Council. The event was a big success and the AC executive committee praised the department chairs for their excellent participation.

**c. Raises (AK):**

- Currently preparing paperwork for submission for approval next week. The merit increase

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- The salary increase is effective December 1 for eligible monthly paid employees, and November 24 for eligible bi-weekly paid employees.

**d. Budget Cuts (AK):**

There will be budget cuts again this year. Still do not know the exact numbers yet. Academic Affairs is taking about 2.5%. Will provide more information when received.

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- Alumni social in Charlotte, NC was successful. There were 3 CEPS alumni in attendance.
- Veteran Affairs Luncheon will be held Monday, November 11 in the USA Student Terrace from 11:30 – 1:00.

### 8. Faculty Council Update (YG):

Dr. Getch – no update. The next Faculty Council meeting is scheduled for the end of the semester.

### 9. Renovations Update (AG):

- Replaced all computers in the student labs. In the process of replacing computers in the classrooms. 7 have currently been replaced.
- In the process of getting estimates to replace all red carpets in the classroom with the LBT tile.
- Plans to remove all chalk boards out of classrooms.

### 10. Other (AK):

- **Graduation Commencement/College Ceremony (JK)**
  - 205 CEPS students have applied for fall graduation. 154 students have applied to attend the CEPS Ceremony (75% participation).
  - Faculty will sit on the stage. Faculty are also required to attend both the College Ceremony and the University Commencement unless approved by Dr. Kent due to acceptable extenuating circumstances.
  - Josh & Matt will assist with setup, etc. and the Mitchell Center staff will serve as Ushers. HTM Ambassador students will help with distribution of programs.
  - CEPS plans to use the University Commencement Programs with an agenda/events insert.
  - We will stop accepting students for the CEPS Ceremony once the Regalia Deadline order has pasted (Nov 14 or 18). Names to be added to the University Program is coming up in the next 7-10 days.
- **Marketing Director (AK) – Ms. Amber**